

Director of Training-Argosy University, Tampa/Sarasota

Description:

Job Summary

Required to contribute to the achievement of campus' high quality growth consistent with our mission. This includes the development of sufficient numbers of satisfactory field training placements necessary to meet enrollment objectives determined by the administration and for those students who meet pre requisites each year. Additional duties involve monitoring the quality of training sites and student progress in all aspects of training. Incumbent must assure that the EDMC philosophy: quality services to clients; development, growth, involvement, and recognition of employees; sound economic principles; and environment which is conducive to innovation, positive thinking and expansion - is considered in carrying out the duties and responsibilities of this position.

Key Job Elements

- Develop training relationships with appropriate practicum and internship sites and evaluation of existing qualified training sites on a regular basis, including on-site visits to sites.
- Conduct orientation sessions, individual and small group meetings with students to advise them regarding all aspects of clinical training.
- Advise and place all qualified students in diagnostic and therapy practica, coordinating and supervising process and evaluating their progress.
- Keep accurate records of completion of the Clinical Evaluation Conference (CEC tasks) through which students demonstrate competencies in clinical skills, and provide the Campus Head of Academic Affairs with timely, accurate reports as requested.
- Participate in quality assurance activities to evaluate the efficacy and relevance of clinical training experiences relative to stated objectives and needs.
- Implement the training policies written in the clinical field training manual and provide recommendations for changes as needed.
- Attend faculty and staff meetings as directed, serve on 1-2 committees and chair the Training Committee.
- Assist the Dean in maintaining effective coordination, good communication, and positive morale among MSPP faculty and staff and with AEG staff.
- Contribute to joint projects with the Directors of Training of other AEG campuses.
- Assume other related duties as may be assigned from time to time by the Campus Head of Academic Affairs.

Reports To:

Campus Head of Academic Affairs

Directly Supervises:

None

Interacts With:

Inside contact encompasses the entire range of personnel. Outside contacts may include community and professional leaders as well as other educators.

Job Requirements

Knowledge:

- Doctoral degree required plus a minimum of 3-5 years' experience. Familiarity with CACREP is essential.
- Held positions of increasingly responsible experience in the industry and/or Academic Affairs.

Skills:

- Fiscal and personnel management experience.
- Excellent oral and written communication skills.
- Strong interpersonal skills.

Abilities:

- Ability to interact successfully with academic as well as business and regulatory personnel.
- Work effectively as either a leader or team member to insure that departmental goals are met by providing support to staff regardless of program designations and always keeping students' and graduates' best interest as a priority.

Job posting

Click here to submit your resume to this position:

http://edmc.hua.hrsmart.com/ats/js_job_details.php?reqid=32034